

## CLEANING THE FLAT BEFORE MOVING

When you are moving from a flat, the cleaning of the flat shall be carried out before returning the key. The cleaning shall be done in such a way that the new resident can move in to the flat without being obliged to clean it first.

### When moving from the flat, particular attention has to be paid to the following things:

#### Kitchen:

- Careful defrosting of the combined refrigerator/freezer avoid water running on the floor.
- Turn off the power and washing the refrigerator inside and outside. Leave the refrigerators door open after cleaning.
- Cleaning of the ventilation and the cooker.
- Washing of the cooker inside and outside as well as cleaning behind + under them. Remember to clean the oven accessories.
- Cleaning of the sink, draining board and water tap.
- Cleaning of the kitchen cupboards, shelves, drawers, doors and chopping board.
- If the dishwasher moves from one occupant to the next, the responsibility for its proper connection will pass to the next tenant. Submit/request receipt for proper coupling or order inspection of the current coupling. If the dishwasher is removed, the dishwasher cabinet must be restored. Also remember to take care of the water plugs.

#### Bathroom and toilet:

- Cleaning of the toilet seat, bath, washbasin and water faucets.
- Cleaning of the floor drain, floor- and wall surfaces.
- Cleaning of the ventilation valves
- Cleaning the apartment-specific sauna.

All floor surfaces have to be vacuum-cleaned and washed, also stains on doors and walls must be cleaned off. Cleaning of the cabinets and all the levels. Cleaning behind the radiators, between windows and flower boards.

Please, check also that:

- Roof case and sugar cube are in place.
- Washing machine setback valve in place.

The balcony and stay yard must be cleaned. The flat and the cellar have to be totally emptied from all material belonging to the moving tenant.

**Removed furniture, televisions, refrigerators, accumulator or other big or large items shall not be deposited to the waste container place of the building but directly to the waste station. Furniture or other waste must not be left outside the waste containers.**

**IF THE CLEANING OR DRAINING IS COMPLETELY OR PARTIALLY NEGLECTED, CLEANING IS DONE WITH A CLEANING COMPANY. THE MOVING TENANT WILL BE CHARGED FOR ALL EXTRA EXPENSES CAUSED TO THE HOUSING COMPANY.**